



HOUSE SELLING CHECKLIST

THINGS TO REMEMBER.....

- OBTAIN 2/3 QUOTES & INSTRUCT YOUR CHOSEN SOLICITOR
- YOU WILL RECEIVE A PROPERTY INFORMATION PACK FROM YOUR SOLICITOR - COMPLETE & RETURN
- YOUR SOLICITOR WILL FORWARD DRAFT CONTRACTS TO THE BUYERS SOLICITOR, ONCE A SALE HAS BEEN AGREED.
- A MORTGAGE VALUATION WILL/MAY BE REQUIRED TOGETHER WITH ANY SURVEYS
- YOUR SOLICITOR MAY RECEIVE ENQUIRIES FROM YOUR BUYERS SOLICITOR
- YOUR BUYER WILL RECEIVE THEIR MORTGAGE OFFER
- YOUR SOLICITOR WILL CALL YOU IN TO SIGN CONTRACT AND ANY OTHER PAPERWORK
- AT THIS POINT A COMPLETION DATE WILL BE DISCUSSED AND WILL BE AGREED BY BOTH PARTIES
- YOUR BUYER SOLICITOR WILL REQUEST THE DEPOSIT MONIES AND ONCE FUNDS ARE CLEARED , EXCHANGE TAKES PLACE. (ONCE EXCHANGED THIS IS LEGAL BINDING)
- AT THIS POINT YOU CAN ARRANGE REMOVAL DATES & ADVISE YOUR UTILITIES. PLEASE REMEMBER TO TAKE METER READINGS ON YOUR DEPARTURE
- COMPLETION - YOU WILL BE NOTIFIED BY YOUR SOLICITOR AND/OR SELLING AGENT AND ARRANGE TO DROP OFF THE KEYS TO YOUR AGENT

